

SPAIN VISA APPLICATION CHECKLIST

Important information for all applicants:

1. Intended date of travel to the Schengen territory:.....
2. Between your date of application and date of travel to Spain, do you intend to travel to any other country? If yes please specify, Date of travel:..... Name of the Country:.....

Do you have the visa to travel to this country? Yes No

3. Have you been informed by the BLS staff about the stipulated processing time? Yes No

Minimum documentation for all visas categories:

A	Passport :
<input type="checkbox"/>	1 Valid at least for 3 months beyond the stay in Spain with at least two blank pages.
<input type="checkbox"/>	2 Not older than 10 years when applying for a visa.
<input type="checkbox"/>	3 Photocopies of all the pages of the current and immediate previous passport (if any)(Submit all original passport)
B	For minor applicants:
<input type="checkbox"/>	1 In case the minor is travelling with either of the parents, affidavit from the other parent.
<input type="checkbox"/>	2 Photocopy of the passport of both the parents.
<input type="checkbox"/>	* 3 In case the minor is travelling with another person, affidavit from both the parents.
<input type="checkbox"/>	4 Application form signed by both the parents
<input type="checkbox"/>	5 Financial documents of parents must be accompanied by photocopy of the parents' passports.
C	Photographs:
<input type="checkbox"/>	1 2 recent photographs, Size: length 35mm × 45mm, Not more than 6 months old, glossy finish, not tampered and not from a scanned image
<input type="checkbox"/>	2 With white background.
<input type="checkbox"/>	3 Without spectacles. Forehead & both ears visible

D	Visa application form for Schengen Visa:
<input type="checkbox"/>	1 Either filled in Blue pen or printed online.
<input type="checkbox"/>	2 Must bear original signatures of the applicant on page 3 (field no. 37) and page 4
E	Covering letter from the applicant:
<input type="checkbox"/>	1 Purpose of travel
<input type="checkbox"/>	2 Dates of travel.
<input type="checkbox"/>	3 All cover letters must include details of any other accompanying persons as well. This includes family members, friends or business associates travelling for the same purpose.
F	Travel Insurance Policy:
<input type="checkbox"/>	1 Issued by insurance company as per the EU guidelines. (See list of approved Indian insurance companies, Travel insurance from any Spanish company is accepted)
<input type="checkbox"/>	2 Valid for at least 15 days from the date of return to India.
<input type="checkbox"/>	3 Minimum coverage of 30,000 Euros or 50,000 US \$
<input type="checkbox"/>	4 Sworn declaration for travel insurance signed by the applicant. (https://india.blsspainvisa.com/pdf/Declaration_130215.pdf)
G	Travel itineraries:
<input type="checkbox"/>	1 Confirmed hotel accommodation.
<input type="checkbox"/>	2 Confirmed return flight tickets with PNR
<input type="checkbox"/>	3 Confirmed journey for internal travel within Spain
H	Proof of economic means:
<input type="checkbox"/>	1 Salary slips for last six months.
<input type="checkbox"/>	2 Original personal bank statements of the applicant (minimum last 1 year) with sufficient economic means for the entire duration of stay € 65.52 Euros (INR 4914 approx.) per person per day of stay or € 589.68 Euros (INR 44,226 approx.) per person for a minimum period of stay. It should have the original stamp and signature of authorized signatory of the bank <i>(Online bank statements are not acceptable). This is a mandatory statement. Photocopies if submitted, to be stamped and signed as well.</i>
<input type="checkbox"/>	3 Personal Income tax returns (ITR) for last three years. " In case applicants do not have ITR, an official letter issued by the IT department has to be submitted where in it states clearly that the applicant is exempted from paying taxes"

4 Photocopy of applicant's PAN card

BLS International Services Ltd

MUMBAI JURISDICTION

I	Authorization letter in favour of BLS International.
<input type="checkbox"/>	1 Signed by the applicant
<input type="checkbox"/>	2 In case of minor applicants, signed by BOTH parents.
J	For business visas:
<input type="checkbox"/>	1 Invitation letter from the Spanish company in Spanish language or both in English and Spanish. Letters issued only in English will not be accepted. This will be an obligatory requirement. (<i>Applicant's name and date of travel must be mentioned on the letter</i>)
<input type="checkbox"/>	2 Support letter from the Indian company (<i>Applicant's name and date of travel must be mentioned on the letter</i>)
K	Documents for family Visit:
<input type="checkbox"/>	1 Original Carta Invitation before "Policia Nacional" in case of family or friend visit. (plus 1 photocopy of the same)
<input type="checkbox"/>	2 Self attested copy of the passport or the DNI or residence card of the person living in Spain.
L	Documents for Students:
<input type="checkbox"/>	1 Invitation Letter from Spanish University /Institute- Admission Confirmation Letter
<input type="checkbox"/>	2 Transactions of the fee payment.
<input type="checkbox"/>	3 Proof of sufficient economic means. Financial documents of parents must be accompanied by photocopy of the parent's passports and a letter of responsibility. (Refer H from this checklist)
M	Documents for Seaman:
<input type="checkbox"/>	1 Original letter from the local shipping agents
<input type="checkbox"/>	2 Original letter from the shipping agents in Spain
<input type="checkbox"/>	3 Original Continuous discharge book (CDC) and photocopy of the same.
<input type="checkbox"/>	4 Confirmed flight reservations.
<input type="checkbox"/>	5 Anejo XI: Impreso para marinos en Transito sujetos a la obligación de visados" issued by "El puesto fronterizo del puerto" duly filled and stamped by the competent authorities.

Note:

The above is not an exhaustive list of documentation. Applicant can be requested to submit additional documents or may be called for an Interview (if required) by the Embassy. The visa fee, according to Schengen regulations, is non-refundable.

All original documents must always be accompanied by at least one photocopy of the same. All affidavits should be made on Rs. 100 stamp paper with notary seal.

Spain Visa Applicants for MUMBAI Jurisdiction - A Minimum of 15 days (excluding your submission date and your travel date) gap is required between the date of travel out of India to the date of application submission at BLS International Services, MUMBAI office.

A Jurisdiction is defined as if the applicant is residing at the location for more than 6 months. E.g. applicant with Passport issued in the state of Haryana, but staying & working at Kerala can submit at offices in Mumbai jurisdiction with proof of residence.

Declaration:

IPassport #
voluntarily agree to avail the services of BLS International Services Ltd. to apply for a
Schengen Visa at the Spain Visa Application Centre Desk

BLS International Staff: -

**Name of the Applicant/Travel Agent/ Authorized representative: In case of Travel Agency,
name of the agency (obligatory):**

**Contact number of the applicant/Travel
Agent/authorized representative (obligatory):**

Signature of the Applicant / Travel Agent / or

Authorized representative:

Date: -

Passport No: -

Previous passport No. (if any):.....